

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
May 18, 2015

The Lyndon City Council met in regular session on Monday, May 18, 2015, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Smith called the meeting to order.

- a) City Clerk called roll of the City Council. Mayor Brandon Smith and members Doug Watson, Darby Kneisler, Chris Cole, Bill Patterson and Steve Morrison present.

City Staff present: City Attorney, Pat Walsh (8:01); Betty Thompson, City Administrator; Julie Stutzman, City Clerk; David Wilson, Public Works Supervisor; and Darrel Manning, Chief of Police.

Others present: Don and Carolyn Bohannon; Louis Wohletz; Bruce & Willa Mishler; Ron and Tammy Reece (7:58); Bruce Boettcher, BG Consultants; Kelly Hurla, Osage County Herald Chronicle; and Harold Mayes, Agler & Gaeddert.

2. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

- a) Watson made the motion to approve the regular meeting minutes of May 4, 2015 as written. Patterson seconded, motion carried.

3. PUBLIC COMMENTS: Bruce Mishler discussed with Council the recent survey on between 13th and 14th on Washington Street and voiced his concern about the placement of the road. The Mayor stated at this time the City is just trying to locate everything on that street. The Maintenance Supervisor stated the project is in early stages of planning and the reason for the project is to provide a better road and to improve drainage. He stated if the road was to move, it would probably be for just enough room to put in ditches on the other side of the street. The Maintenance Supervisor stated the project is not scheduled for this year and it would not be done without some planning and discussion between Council and residents on that block. He stated they would be removing the stakes in their yards and replacing them with survey pins. Cole stated the main reason for the survey was to fix the problem correctly and to know for sure where City easements are to keep from encroaching on private property. The Council continued discussion with the residents about different options that included curbs and gutters versus ditches to fix the drainage problems. The Mayor thanked the residents for coming to the meeting to discuss the project.

4. CORRESPONDENCE TO COUNCIL:

- Pledge of Securities from Lyndon State Bank as of April 30, 2015.
- Kansas Government Journal for May 2015.

5. UNFINISHED BUSINESS:

- a) WASTEWATER TREATMENT FACILITY AGREEMENT WITH BG CONSULTANTS: Council received a copy of the proposed agreement from BG Consultants for professional engineering services for the Preliminary Engineering Report (PER) for 2015 City of Lyndon Sanitary Sewer Treatment Facility

Improvements. Bruce Boettcher with BG Consultants discussed the proposed agreement and the project with Council. Mr. Boettcher stated he spoke with the Maintenance Supervisor about the plant issues and EPA regulations. He stated most towns our size have a lagoon system and discussed construction options as well as some of the daily operations. Watson asked how long it would take to get the report and Mr. Boettcher stated it would take approximately 9 months. Mr. Boettcher stated the report could be used in the future to apply for a CDBG grant. After a lengthy discussion about report details, Cole made the motion to approve spending \$12,235 for BG Consultants to give the Council a preliminary engineering report for the sanitary sewer system improvement. Morrison seconded, motion carried.

Mr. Boettcher stated they completed the city lake dam inspection and submitted the report to the Division of Water Resources. He stated the inspection is required every 5 years and the report includes the information on the dam, ongoing maintenance and improvements needed. He stated the City crew is doing a good job keeping the trees trimmed and with routine maintenance.

Mr. Boettcher stated he also has prepared the PER (Preliminary Engineering Report) proposal for the City Lake water system for approximately \$8,500 that the Council has not received at this time. After further discussion, it was consensus of the Council for Mr. Boettcher to provide a technical memo for the City Lake Dam Raw Water Evaluation to consider.

Mr. Boettcher stated that KDOT would have their bid letting on the Thursday of the month, which is May 20, so the City should know soon about Safe Routes to School.

Patterson asked about the Supplemental Agreement. The City Administrator stated we are still waiting for the agreement from KDOT.

6. NEW BUSINESS:

- a) AUDITOR'S REPORT FOR 2014 FINANCIAL RECORDS: The City's auditor Harold Mayes with Agler and Gaeddert provided the Council with the annual audit for year ending December 31, 2014. He discussed cash basis accounting principles and summary reports for each fund that included revenues, expenses, encumbered cash, fund balances, and outstanding debts. Mr. Mayes also briefly discussed operating transfers completed at the end of the year and distributions from sales tax and mill levy. He answered questions from Council members and stated the City did not have any budget violations for the 2014 fiscal year.
- b) FINANCIAL UPDATES: The City Administrator discussed financial updates and provided Council with spreadsheets for the Sewer, City 1% Sales Tax and Capital Improvement Funds.
- c) BUILDING PERMIT FOR USD #421 TRACK EXPANSION: The Council received a copy of the building permit submitted by USD 421 to expand the current track at Jones Park. It was noted that due to the City owning the property, the Council would have to sign the permit as owner and approve the project. After further

discussion, Watson made the motion to approve the permit and project. Kneisler seconded, motion carried.

7. STAFF REPORTS:

a) POLICE: No report.

b) PLANNING AND ZONING: No report.

The Mayor stated the Commission has a planning tool that would helpful to Council and discussed having a joint meeting. After further discussion, it was consensus to have Councilmembers Cole and Morrison attend the next regular meeting of the Planning and Zoning Commission on June 3 at 6:30 p.m.

c) PUBLIC WORKS: Council received a copy of the Maintenance report.

d) CITY CLERK: The Council received a copy of the Clerk's report with attached bill list for the month of April.

e) CITY ADMINISTRATOR: The Council received a copy of the City Administrator's report and discussed it briefly. She also gave the Council an update on the progress of the CDBG surveys.

The Mayor asked Ron Reece who showed up later in the meeting if he had a concern. Mr. Reece asked if there was a place for residents to take downed trees or limbs. The Mayor stated due to KDHE regulations, the City does not.

8. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson stated a tree has fallen on a power or cable line between Fourth & Fifth on Adams. The Maintenance Supervisor stated he would be taking care of it.

Cole stated a resident told him that some rocks and bricks had been swept into their yard due to the current flooding and wanted to know if there is a place to take those. The Maintenance Supervisor stated the City does have a place for the rubble.

9. EXECUTIVE SESSION:

Patterson made the motion to recess to executive session for 15 minutes for non-elected personnel with the City Attorney attending. Cole seconded, motion carried. Council reconvened with no binding action taken.

10. ADJOURNMENT: Cole made the motion to adjourn to June 1, 2015 at 7:00 p.m. for regular meeting. Kneisler seconded, motion carried.

Julie Stutzman

City Clerk